



## Project Narrative – Community Resiliency and Recovery Grants

Using this outline as a template, provide a narrative description of your proposed project. When completed, save all documents as .PDF files and attach as part of your grant application.

Please address all items below in the order listed, using a maximum of 4 single-spaced pages. (Please use a font size of 12 points, with one-inch margins on all four edges of your document.)

1. **Cover Sheet:** Please complete and attach with grant proposal. Click [here](#) for form.
2. **Need:** Describe and document the problem that you propose to address. Provide relevant local data or citations supporting the need.
3. **Program Design:** Describe in detail the elements of the project for which funding is being requested. Who and how many will be served?
4. **Evaluation:** What are the specific outcomes you expect to achieve? What is the anticipated timeline for achieving these results? How will you measure your results?
5. **Collaboration:** Identify partners and their role in the project. Include letters from collaborating organizations (if applicable).
6. **Sustainability:** Describe how you intend to sustain the work of the project once CHNA 6 funding ends, keeping in mind that sustainability means more than replacing funding. What is your organization's track record in sustaining other projects?